Execute contract

Procurement under Limited International Bidding **Executing Agency** ADB Suppliers Loan/advance contracting Review list of goods to bid (from approved procurement plan) Prepare draft bidding documents Advertise notice inviting bids locally in English and make bidding Executing agency informs ADB of the advertisement if done documents available (optional) Purchase bidding documents from the executing agency. Executing agency issues written invitations to bid preferably to 3 bidders Prepare and submit bids. (3 week min preparation, 4 if advertised) Public opening of bids; prepare minutes of public opening of bids Evaluation of bids1 in same manner as Return signed contract to the executing agency. international competitive bidding and Provide performance security. award contract Send procurement documents with - copies of the signed contract - bidding documents ADB review and approval² of - details of bid opening plus minutes contract award before processing. - a certificate of eligibility of the contract If approved prepare procurement where required by ADB contract summary sheet

Supervise and monitor contract

Conduct due diligence and confirm that no bidder is on ADB's Sanctions List

ADB prior approval is strongly recommended for an inexperienced executing agency, or if the executing agency cannot demonstrate sufficient funds to finance the contract in case of an ADB refusal to approve the contract award. Staff must check the ADB sanction list prior to approving the contract